

Burlingame Training Center  
888 Hinckley Rd.  
(650)777-5458



Foster City  
969 Edgewater Blvd. Ste M  
(650)477-2727

# Welcome to Accel Gymnastics!

We look forward to a great year with your child and family!

## Gym Closures for 2017:

(Tuition is based on 48 weeks per year. Each day will have 4 class closures)

<b>Monday:</b>	<b>Jan 2, May 29, Sep 4, Dec 25</b>
<b>Tuesday:</b>	<b>Jan 3, Jul 4, Oct 31, Dec 26</b>
<b>Wednesday:</b>	<b>Jan 4, Apr 12, Nov 22, Dec 27</b>
<b>Thursday:</b>	<b>Jan 25, May 25, Nov 23, Dec 28</b>
<b>Friday:</b>	<b>Jan 6, Mar 17, Nov 24, Dec 29</b>
<b>Saturday:</b>	<b>Jan 7, Mar 18, Nov 25, Dec 30</b>

### FAQ:

#### **- If we miss a class can we do a make-up?**

Yes, one make-up Class is allowed per month, for any reason. The office must be notified before the missed class, and you must schedule your make up within one week. If you have a special situation or reason you need more than one make-up please talk to the office so we can try to accommodate your request. **\*There are no make-ups for Developmental or Team Classes.**

#### **- What is the Tuition Policy?**

##### **Quarterly Payment system:**

Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec. **Due Dates: Jan 1, April 1, Jul 1, Oct 1.**

All tuition will be prepaid for the quarter via check, cash or credit card with a 4% processing fee.

\*If the quarter system presents an issue for you, please see the front desk so we may work with you to meet your needs. Please communicate with us about your needs\*

#### **- Will we receive a Monthly Statement?**

No, we do not send out monthly statements since our program is year-round. If you would like to be provided a statement for your record keeping, please see the front desk.

#### **- What if we want to STOP taking classes?**

We are a year round program. If your child wishes to stop attending, or take a break from our program, it is your responsibility to fill out a "Stop Form" 30 days prior to stopping. Failure to do so means that you are agreeing to pay for the next month's tuition, even if your child does not attend. You can pick up a stop form at the front desk or find it on our website in the "About Us" tab under "Gym Policies". **Stop Forms must be personally turned into the front desk or mail it to Accel Gymnastics 969-M Edgewater Blvd. Foster City, CA 94404. \*It is the client's responsibility to call and confirm that we have received and reviewed any stop forms mailed. Failure to confirm that we received your stop form might result in you being responsible to pay for the following month whether your student is in class or not.**

#### **-What if we want to take a month long break?**

If you will be for up to a month and wish to hold your child's spot in their class, Please fill out a "Vacation Hold" before you leave. This hold requires that you Pre-Pay the month you will return, before you leave. Please note that there are no Refunds.

**We look forward to a long term relationship with your child and family! If you have any questions please let us know! We will do our best to ACCELerate beyond your expectations!**