

Burlingame Training Center  
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(650)777-5458



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San Mateo CA 94401  
(650)477-2727

# Welcome to Accel Gymnastics!

We look forward to a great year with your child and family!

## Gym Closures for 2019:

(Tuition is based on 48 weeks per year. Each day will have 4 class closures)

**Monday: 2/18, 4/1, 7/1, 12/30**

**Tuesday: 1/1, 2/19, 4/2, 7/2, 12/31**

**Wednesday: 2/20, 4/3, 7/3, 12/25**

**Thursday: 2/21, 4/4, 7/4, 12/26**

**Friday: 2/22, 4/5, 7/5, 12/27**

**FAQ's: Saturday: 2/23, 4/6, 7/6, 12/28**

### - If we miss a class can we do a make-up?

Yes! 1 Make Up Class is allowed per month for any reason. The office must be notified via email before the missed class. The missed class should be made up within 1 month. If you have a special situation or reason you need more than one make-up please email us. We will try to accommodate your request.

**\*There are no make-ups for Developmental or Team training sessions\*.**

### - What is the Tuition Policy?

**Quarterly Payment system:**

Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec. **Due Dates: Jan 1st, April 1st, Jul 1st, Oct 1st.**

All tuition will be prepaid for the Quarter. All customers must enter credit card info in the parent portal (online system). **We offer a 4% discount for payments made via check or cash. This payment must be received and processed prior to the Due Date to receive discount.**

On the Due Date (1<sup>st</sup> of each quarter) ALL accounts with outstanding balances will be automatically charged to the card on file.

### - Will we receive a Monthly Statement?

No, we do not send out monthly/quarterly paper statements (since our program is year-round), but we will send an email statement as a reminder. If you would like to be provided a paper statement for your records, please see the front desk.

### - What if we want to STOP taking classes?

We are a year round program, If your child wishes to stop attending or take a break from our program, it is your responsibility to inform the office via email 30 days prior to stopping. Failure to do so, mean's you agree to pay for the next month's tuition, even if your child does not attend.

### -What if we want to take a month long break?

If you will be gone for up to 1 month and wish to hold your child's spot in their class, please email us with a "Vacation Hold Request" and ask us to retain your spot. This hold requires that you "Pre-Pay" the month you return, before you leave. **"Please note that there are no refunds if you decide to not return after your vacation."**

**We look forward to a long term relationship with your child and family! If you have any questions please let us know! We will do our best to ACCELerate beyond your expectations!**